

Workers' Compensation



206 E. Jericho Turnpike, Huntington Station, NY 11746



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Patient Personal Information

Date:

Marital Status: Single Married Widowed

Sex: Male Female

Name: _____

Home Phone: _____

Address: _____

Work Phone: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____

Email Address: _____

Pharmacy: _____

Employer: _____

SS #: _____

Address: _____

Primary Care Physician: _____

Phone: _____

Address/Phone: _____

Referring Doctor: _____

Primary Insurance Company:

Address: _____ City: _____ State: _____ Zip: _____

Insured's Name: _____ Date of Birth: _____ SSN#: _____

Identification #: _____ Group ID: _____

Relationship to Patient: _____ Employer: _____

Secondary Insurance Company:

Address: _____ City: _____ State: _____ Zip: _____

Insured's Name: _____ Date of Birth: _____ SSN#: _____

Identification #: _____ Group ID: _____

Relationship to Patient: _____ Employer: _____

Accident Information:

Is condition due to an accident? Yes No Date: _____

Type of Accident: Auto Work Home Other: _____

Assignment and Release:

I hereby authorize the physician(s) of Orthopedic Spine Care of Long Island, PC, to furnish any and all records pertaining to medical history, services rendered or treatment given to me or my dependent for purposes of review, investigation or evaluation of claims.

I authorize payment of medical benefits to the physician(s).

Patient or Authorized Signature: _____

Physician's Signature: _____

In case of denial or termination of benefits, I the undersigned, understand that I am responsible for payment in full for services rendered.

Patient or Authorized Signature: _____ **Date:** _____



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Workers' Compensation Registration Form

Referring Physician: _____
Referring MD Phone #: _____

Patient Number: _____

Carrier Case #: _____

WCB#: _____

Last Name: _____

First Name: _____

Social Security #: _____

Date of Birth: _____

Gender: Male Female

Street Address: _____

City: _____

State: _____

Zip: _____

Home Phone #: _____

Cell Phone #: _____

Email: _____

Date of injury/illness: _____

On the date of injury/illness what was the patient's job title or description: _____

Briefly describe how and where injury occurred: _____

Are you presently working? Yes No

If No when did you stop? _____

If Yes, Check: Regular Duty Light Duty

If you stopped, when did you return? _____

Employer at time of this injury: _____

Employer Address: _____

Employer Phone #: _____ Contact: _____

Employer's Insurance Carrier: _____

Carriers Address: _____

Adjustor Name and Phone #: _____

In the event I fail to prosecute the claim for Worker's Compensation for this illness or condition or it is determined by the Workers' Compensation Board that the illness or condition is not a result of a compensable Workers' Compensation case, I hereby agree to pay (MD Name _____) his usual and customary fees for services rendered to the above named claimant in the above identified case. I authorize the provider to release any information necessary to substantiate a claim.

Signature: _____

Date: _____

OUR FINANCIAL POLICY

We are dedicated to providing the best possible care for you, and we want you to completely understand our financial policies.

1. Payment is due at the time of service unless arrangements have been made in advance by your carrier. We accept Visa, Mastercard, Discover and American Express
2. Keep in mind that your insurance policy is basically a contract between you and your insurance company. As a service to you, we will file your insurance claim. If we later receive a check from your insurer, and your account is paid in full, we will refund any overpayment to you.
3. We have made prior arrangements with some insurance companies and other health plans to accept an assignment of benefits. We will bill them directly, but you are required to pay your co-insurance and deductible at the time of your visit.
4. If you are insured by a plan that we do not have a prior arrangement with, we will prepare and send the claim for you on an unassigned basis. This means the insurer will send the payment directly to you. When you receive that payment you will be responsible to forward to us the difference between what was paid by you at the time the service was rendered and what was billed to your insurance carrier.
5. Not all insurance plans cover all services. In the event your insurance plan determines a service to be “not covered,” you will be responsible for the complete charge. Payment is due upon receipt of a statement from our office.
6. We will bill your insurance company for all services provided in the hospital. You are responsible for any balance.
7. If you miss an appointment without calling 24 hours in advance to cancel that appointment, you will be charged \$100, barring any unusual circumstances. This charge is allowed by your insurance carrier and will not be billed to them.

I have read and understand the practice’s financial policy and I agree to be bound by these terms. I also understand and agree that such terms may be amended by the practice from time to time.

Signature of patient (or responsible party, if minor)

Date

Please print the name of the patient

BP: _____

Pulse: _____

Date: _____

PATIENT REGISTRATION FORM

Age: _____

Height: _____

Weight _____

Patient Name: _____

Doctor Requesting Consult: _____

Name/Address: _____

Is there someone you would like to send a report of your visit to?

Name/Address: _____

Name/Address: _____

History of Present Illness:

Chief Complaint: (Reason for being seen) List detailed symptoms, location and description of pain.

Example: I am having pain in my lower back with radiation down to my knees.

1) When did the present episode of pain (weakness, etc.) begin? _____

2) What, where and how did this episode start? _____

3) Have you ever had anything like this before? If yes, when? How? _____

Neck/Upper Back

Have you experienced arm and hand numbness/weakness? Yes No

Based on a total of 100%, What percentage of your pain is in your _____% neck vs. _____% arms.

Mid/Lower Back

Have you experienced leg numbness/weakness? Yes No

Based on a total of 100%, What percentage of your pain is in your _____% back vs. _____% legs.

1) What makes the pain worse?

- | | | |
|---------------------|----------------------|--------------|
| ___ sitting | ___ standing | ___ walking |
| ___ bending forward | ___ bending backward | ___ coughing |

2) What reduces the pain?

- | | | |
|-----------------|--------------|----------------|
| ___ sitting | ___ standing | ___ walking |
| ___ medications | ___ exercise | ___ lying down |

Past Medical Treatment:

Have you been treated by another doctor for this injury or complaint? Yes No

If Yes, please list the doctors name and location

Name: _____

Address: _____

Have you had any diagnostic test performed for this problem?

Test	Date (s)	Test	Date (s)
X-Rays		Bone Scan	
MRI		Discogram	
Myelogram		CAT Scan	
Dexascan		Other	

What other treatments have you tried for your problem/complaint?

Treatment	Date (s)	Treatment	Date (s)
Physical Therapy		Chiropractic	
Accupuncture		Surgery	
Epidural Sterioids		Pain Management	
Other			

Past Health History: Please check any of the following:

- | | | |
|--------------------------------------|---|--|
| <input type="checkbox"/> asthma | <input type="checkbox"/> kidney disease | <input type="checkbox"/> liver disease |
| <input type="checkbox"/> angina | <input type="checkbox"/> arthritis | <input type="checkbox"/> heart disease |
| <input type="checkbox"/> diabete | <input type="checkbox"/> hepatitis | <input type="checkbox"/> high blood pressure |
| <input type="checkbox"/> stroke | <input type="checkbox"/> tuberculosis | <input type="checkbox"/> stomach ulcers |
| <input type="checkbox"/> cancer | <input type="checkbox"/> thyroid | <input type="checkbox"/> lung disease |
| <input type="checkbox"/> anemia | <input type="checkbox"/> blood clots | <input type="checkbox"/> seizures |
| <input type="checkbox"/> Other _____ | | |

Surgeries, Hospitalization, Serious Injuries

Have you ever had **SPINAL SURGERY**? Please list dates, procedure and surgeon.

Please list other **SURGERIES** that you have had. Please include dates.

Please list all the **MEDICATIONS** you are now taking. (This includes all prescription, over the counter and herbal medications.)

Do you have **ALLERGIES** to ANY medication? Yes No

If yes, please list: _____

Do you have an **ALLERGY** to latex? Yes No

Do you have an **ALLERGY** to shellfish, iodine or x-ray contrast? Yes No

Family History: Please Check any of the below which apply to your family history

Type	Yes	No	Specify Relationship and Dates
Arthritis			
Cancer			
Heart Disease			
Osteoarthritis			
Back Problems			
Diabetes/Thyroid			
Neurologic Disease			
Scoliosis			
High Blood Pressure			

Work History

Occupation: _____

Employer Name/Address _____

Are you presently working? Yes No

 ___full time ___ time ___unable to work
 ___on disability ___unemployed ___retired

How many days of work have you missed in the past year due to your spine problem? _____

Social History

- Education: (Grade School Middle School High School College Graduate Student)
- Marital Status: (Single Married Widow Divorced)
- Do you smoke? ___Yes ___No If yes, ___Pack(s)/day. How many years? _____
- Do you drink alcoholic beverages? ___Yes ___No How much? _____
- Do you now, or have you ever, taken illicit intravenous drugs? ___Yes ___No

Review of Systems: (Please check all symptoms you have experienced in the past 2 months.)

A. General: ___fever/chills ___weight loss ___other: _____

B. Eyes: ___vision loss ___glasses/contacts ___other: _____

C. ENT: ___hearing loss ___dentures ___other: _____

D. Cardiac: ___chest pain ___palpitations ___other: _____

E. Respiratory: ___shortness of breath ___cough
 ___wheezing ___other: _____

F. GI: ___bowel dysfunction (incontinence) ___nausea/vomiting
 ___rectal bleeding ___other: _____

G. GU: ___bladder dysfunction (incontinence) ___frequency
 ___painful voiding ___other: _____

H. Musculoskeletal: ___joint pain ___joint swelling
 ___morning stiffness ___other: _____

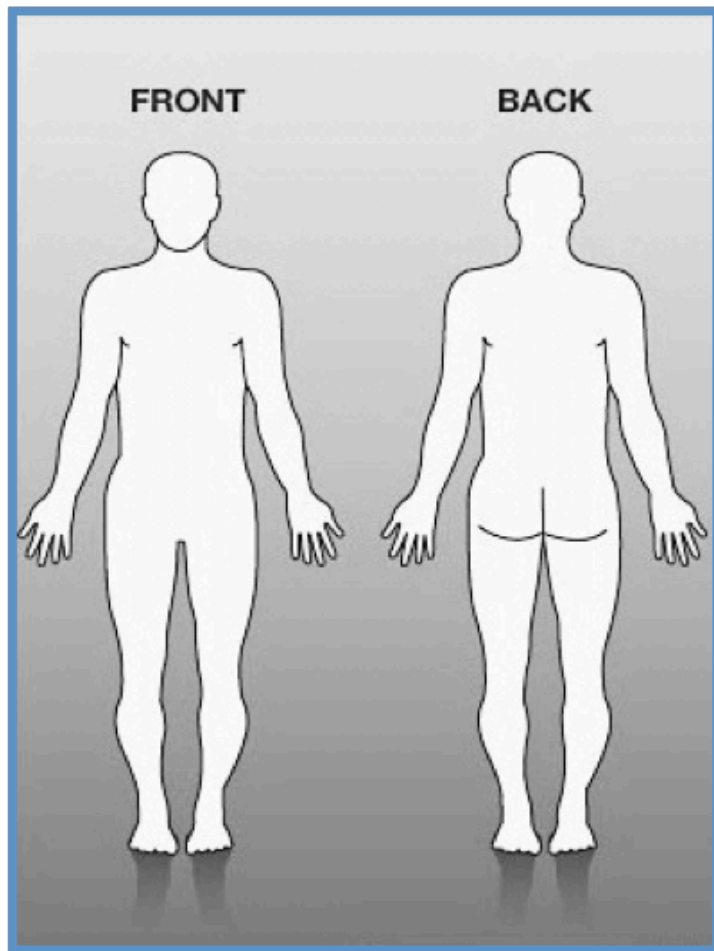
I. Skin: ___rashes ___lesions
 ___itching ___other: _____

Patient Name:		Date:	
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Where Is Your Pain Located Now?

Mark the areas on the body where you feel the described sensations. Please use appropriate symbols. Mark the areas of radiation. Include all affected areas. Please draw in your face.

Ache	Numbness	Pins & Needles	Burning	Stabbing
^^^	0000	=====	xxxx	////



Please Initial Appropriate Level:



**State of New York
 WORKERS' COMPENSATION BOARD**

CLAIMANT'S AUTHORIZATION TO DISCLOSE WORKERS' COMPENSATION RECORDS
 (Pursuant to Workers' Compensation Law Section 110-a)

PLEASE COMPLETE ALL ITEMS. AN INCOMPLETE FORM WILL DELAY THE PROCESSING OF YOUR REQUEST.

Claimant's Name	Claimant's Social Security No.	Case Number and/or Date of Accident	<input type="checkbox"/> WCB	<input type="checkbox"/> DB	<input type="checkbox"/> Discrimination
-----------------	--------------------------------	-------------------------------------	------------------------------	-----------------------------	---

IF RELEASE IS AUTHORIZED FOR ADDITIONAL CASE FILE(S), IDENTIFY BELOW BY WCB/DB/DC CASE NUMBER AND/OR DATE OF ACCIDENT(S).

CLAIMANT IS PROHIBITED FROM AUTHORIZING RELEASE OF WORKERS' COMPENSATION INFORMATION TO PROSPECTIVE EMPLOYERS OR IN CONNECTION WITH ASSESSING FITNESS OR CAPABILITY OF EMPLOYMENT.

INSTRUCTIONS:
 Submit original to the Workers' Compensation Board and retain a copy for your records. *Authorization for disclosure of records for certain purposes is not valid under the law. See excerpt of WCL Section 110-a on the reverse of this form.* This authorization is effective until it is revoked by the claimant. Claimant may revoke this authorization at any time upon written notice to the Workers' Compensation Board.

THIS AUTHORIZATION DOES NOT PERMIT YOU TO OPEN AN INDIVIDUAL eCASE ACCOUNT OR TO VIEW CASES VIA eCASE OUTSIDE OF A BOARD LOCATION.

Pursuant to Section 110-a of the Workers' Compensation Law, I, _____, Claimant's Name
 represent that I am a person who is/was the subject of the Workers' Compensation case(s) indicated above,
 and I authorize the Workers' Compensation Board to discuss the above-referenced Workers' Compensation Board records with and/or release a copy of the above-referenced records to _____, at
 _____, Name of a Specific Person, Corporation, Association or Public or Private Entity
 _____, Address

I understand that the requesting party may be required to pay a statutory fee prior to being provided copies of these records by the Workers' Compensation Board.

 Claimant's Signature (ink only) Date

Failure to provide the information requested on this form will not result in the denial of your authorization, but may delay the processing of your request. The voluntary release of your social security number enables the Board to ensure that information is associated with, and quick action is taken on, your request.

Employee Claim

C-3

State of New York - Workers' Compensation Board

Fill out this form to apply for workers' compensation benefits because of a work injury or work-related illness. Type or print neatly. This form may also be filled on on-line at www.wcb.state.ny.us.

WCB Case Number (if you know it): _____

A: YOUR INFORMATION (Employee)

1. Name: _____ 2. Date of Birth: ____ / ____ / ____
First MI Last

3. Mailing address: _____
Number and Street/PO Box City State Zip Code

4. Social Security Number: _____ 5. Phone Number: (____) _____ Gender: Male Female

Do you speak English? Yes No If no, what language do you speak? _____

B. YOUR EMPLOYER(S)

1. Employer when injured: _____ 2. Phone Number: (____) _____

3. Your work address: _____
Number and Street City State Zip Code

4. Date you were hired: ____ / ____ / ____ 5. Your supervisor's name: _____

6. List names/addresses of any other employer(s) at the time of your injury/illness: _____

7. Did you lose time from work at the other employment(s) as a result of your injury/illness? Yes No

C. YOUR JOB on the date of the injury or illness

1. What was your job title or description? _____

2. What types of activities did you normally perform at work? _____

3. Was your job? (check one) Full Time Part Time Seasonal Volunteer Other: _____

4. What was your gross pay (before taxes) per pay period? _____ 5. How often were you paid? _____

6. Did you receive lodging or tips in addition to your pay? Yes No If yes, describe: _____

D. YOUR INJURY OR ILLNESS

1. Date of injury or date of onset of illness: ____ / ____ / ____ 2. Time of Injury: _____ AM PM

3. Where did the injury/illness happen? (e.g., 1 Main Street, Pottersville, at the front door) _____

4. Was this your usual work location? Yes No If no, why were you at this location? _____

5. What were you doing when you were injured or became ill (e.g. unloading a truck, typing a report) _____

6. How did the injury/illness happen? (e.g., I tripped over a pipe and fell on the floor) _____

7. Explain fully the nature of your injury/illness; list the body parts affected (e.g., twisted left ankle and cut to forehead):

YOUR NAME: _____
First MI Last

DATE OF INJURY/ILLNESS: ____ / ____ / ____

D. YOUR INJURY OR ILLNESS continued

- 8. Was an object (e.g., forklift, hammer, acid) involved in the injury/illness? Yes No If yes, what? _____
- 9. Was the injury the result of the use or operation of a licensed motor vehicle? Yes No
If yes, your vehicle employer's vehicle other vehicle License plate number (if known): _____
If your vehicle was involved, give name and address of your motor vehicle insurance carrier: _____
- 10. Have you given your employer (or supervisor) notice of injury/illness? Yes No
If yes, notice was given to: _____ Orally in writing Date notice given: ____ / ____ / ____
- 11. Did anyone see your injury happen? Yes No Unknown If yes, list names: _____

E. RETURN TO WORK

- 1. Did you stop work because of your injury/illness? Yes, on what date? ____ / ____ / ____ No, skip to Section F.
- 2. Have you returned to work? Yes No If yes, on what date? ____ / ____ / ____ regular duty limited duty
- 3. If you have returned to work, who are you working for now? Same employer New employer Self employed
- 4. What is your gross pay (before taxes) per pay period? _____ How often are you paid? _____

F. MEDICAL TREATMENT FOR THIS INJURY OR ILLNESS

- 1. What was the date of your first treatment? ____ / ____ / ____ None received (skip to question F-5)
- 2. Were you treated on site? Yes No
- 3. Where did you receive your first off site medical treatment for your injury/illness? none received Emergency Room
 Doctor's office Clinic/Hospital/Urgent Care Hospital Stay over 24 hours
Name and address where you were first treated: _____
_____ Phone Number: (____) _____
- 4. Are you still being treated for this injury/illness? Yes No
Give the name and address of the doctor(s) treating you for this injury/illness: _____
- 5. Do you remember having another injury to the same body part or a similar illness? Yes No
If yes, were you treated by a doctor? Yes No If yes, provide the names and addresses of the doctor(s) who treated you and **COMPLETE AND FILE FORM C-3.3 TOGETHER WITH THIS FORM**
- 6. Was the previous injury/illness work related? Yes No
If yes, were you working for the same employer that you work for now? Yes No

I am hereby making a claim for benefits under the Workers' Compensation Law. My signature affirms that the information I am providing is true and accurate to the best of my knowledge and belief.

Any person who knowingly and with INTENT TO DEFRAUD presents, causes to be presented, or prepares with knowledge or belief that it will be presented to, or by an insurer, or self-insurer, any information containing any FALSE MATERIAL STATEMENT or conceals any material fact, SHALL BE GUILTY OF A CRIME and subject to substantial FINES AND IMPRISONMENT.

Employee's Signature: _____ Print Name: _____ Date: ____ / ____ / ____

On behalf of Employee: _____ Print Name: _____ Date: ____ / ____ / ____

An individual may sign on behalf of the employee only if he or she is legally authorized to do so and the employee is a minor, mentally incompetent or incapacitated.

I certify to the best of my knowledge, information and belief, formed after an inquiry reasonable under the circumstances, that the allegations and other factual matters asserted above have evidentiary support, or are likely to have evidentiary support after a reasonable opportunity for further investigations or discovery.

Signature of Attorney/Representative (if any): _____ Date: ____ / ____ / ____

Print Name: _____ Title: _____

ID No., if any: R _____ If Licensed Representative, License No.: _____ Expiration Date: ____ / ____ / ____

Patient Contract for Using Opioid Pain Medication in Pain

This is an agreement between _____ (the patient) and Orthopedic Spine Care of Long Island (OSCLI) concerning the use of opioid analgesics (narcotic pain-killers) for the treatment of pain.

Opioid and Controlled Substances Agreement and Informed Consent:

Opioid medications are used judiciously in the treatment of benign or malignant pain conditions. The following is an agreement and explanation of issues related to treatment of painful disorders through the use of opioid medications and/or other controlled substances. These medications include but are not limited to morphine (e.g. MS Contin, Kadian, MS IR), oxycodone (e.g. Percocet, Oxycontin, Roxicodone), Hydromorphone (dilaudid), Hydrocodone (e.g. Vicodin, Lortab, Norco), propoxyphene (e.g. Darvocet), fentanyl (e.g. Duragesic patch, Actiq), methadone, codeine (e.g. Tylenol No. 3), benzodiazepines (e.g. Valium, Xanax), stimulants (e.g. Adderall, Ritalin), Barbiturates (e.g. Fioricet, Fiorinel), etc.

Side Effects & Risks:

Because these medications are potentially dangerous, as are all medications, the side effects and risks are discussed with you at the beginning of the treatment and periodically thereafter. Side effects/risks include but are not limited to allergic reactions, sedation, somnolence, respiratory depression (i.e. slow breathing), dizziness, confusion, nausea, vomiting, urinary retention, suppression of menstrual cycle, hormonal imbalance, constipation, itching, physical dependence, tolerance, addiction, or death.

Caution:

Opioid medications may cause drowsiness. Alcoholic beverages should be avoided or be used with extreme caution and sparingly after approval of your pain physician while taking these medications. Driving a car or operating dangerous machinery may not be allowed initially until a stable dose of these medications are obtained. Usually, most side effects of opioid use disappear over time and with continued use, except for constipation. Bowel maintenance should be addressed seriously and treated if necessary. If decision is made to terminate opioid therapy, a weaning manner rather than abrupt discontinuation of treatment should be exercised to prevent withdrawal symptoms (e.g. increased pain, agitation, nausea, diarrhea...)

The following conditions must be followed and agreed upon as long as the patient is receiving treatment at OSCLI. Noncompliance with any one of these conditions may result in discharge from the practice.

1. OSCLI must be the only source for the medications that were reviewed above. The patient may not obtain these medicines from any other source or physician except when it is explicitly allowed and approved by your OSCLI provider.
2. The patient understands that the treatment goal is to improve the quality of life and ability to function and/or work. These parameters will be assessed periodically to determine benefits of opioid therapy and adjust the dosage accordingly.
3. The patient understands that he/she must take the medications as instructed and prescribed. Any change in dosing must be approved by an OSCLI physician.

4. The patient agrees to use only one pharmacy whose contact information and address the patient would provide to the OSCLI provider. If for any reason another pharmacy is to be used (e.g. unavailability of a certain medicine), the patient should notify OSCLI.

5. **Lost or stolen prescriptions or medications will NOT be replaced.** It is the patient's responsibility to ensure that prescriptions are filled correctly at the pharmacy. If the patient realizes a medication is lost, stolen, or misplaced, a police report must be filed, and the case number should be given to OSCLI.

6. To ensure efficacy of treatment and for monitoring purposes, the patient should keep all recommended appointments.

7. **Narcotic prescriptions will not be given over the phone, after hours, during the weekends, or holidays. If there is a need to change any narcotic prescription a new appointment will be made.**

8. OSCLI has the right to directly communicate with other healthcare providers and pharmacies regarding the patient's use of controlled substances.

9. Opioid therapy usually is only part of the overall treatment plan. The patient shall comply with all other treatments as outlined by their physician at OSCLI.

10. **The patient may be asked for urine and/or blood screening tests as well as random pill count. Failure to comply with this results in immediate discharge from the practice.**

11. The patient understands that sharing of medications referred to above with anyone is absolutely forbidden and is against the law.

12. Patient understands that the results of urine/blood testing can be given to the patient's other healthcare providers, insurance company, or other reimbursing agencies. The patient also authorizes any other healthcare provider, pharmacy, law enforcement, or judiciary body to release any pertinent information regarding the patient's prescription or urine/blood screen results.

13. **Patient agrees that any use of illicit substances (Marijuana, Cocaine, etc.) during treatment is strictly prohibited, and if identified during a urine test it will result in discharge.** The only exception is marijuana used for medicinal purposes and only when prescribed by a US licensed physician.

I, the undersigned, attest that above was discussed with me, and I fully understand and agree to all of the above requirements and instructions. I also understand that failure to comply with above can result in my discharge from OSCLI.

I have read the above, asked questions, and understand the agreement. If I violate the agreement, I know that the doctor may discontinue this form of treatment.

Patient Signature

Date

Doctor Signature

Date